

STUDY SESSION

The HBPW Board of Directors met
January 21, 2019
at 4:00 p.m.
in the Service Center Board Room
625 Hastings Ave.
Holland, Michigan

Chair Hemingway called the meeting to order at 4:01 p.m.

Members Present: Tim Hemingway, Phil Miller, Sue Franz, Paul Lilly, City Council Liaison Brian Lynn, and Ex Officio Members Bob Shilander and Keith Van Beek

Members Absent: Diane Haworth

Staff Present: Dave Koster, Janet Lemson, Ted Siler, Chuck Warren, Becky Lehman, John Van Uffelen, Joel Davenport, Chris Van Dokkumburg, Kevin Koning, Tracy Jousma, Alison El-Cassabgui, Jane Monroe, Morgan Kelley, Anne Saliers, Sam Bender, Pete Hoffswell

19.090 **Communications from the Audience**

None

19.091 **EPA Brownfield Cleanup Grant Application – Public Meeting**

HBPW is preparing an application for an EPA Brownfield Cleanup Grant to assist with the expenses related to the remediation of asbestos in the James De Young (JDY) facility prior to demolition. Budgetary estimates for the demolition of the JDY facility indicate the cost for asbestos remediation in excess of \$2,000,000. The maximum a successful applicant can receive from the EPA through this process is \$500,000, and the applicant must pay at least 20% of the cost of the remediation.

Asbestos and other hazardous materials are required to be removed by a qualified contractor prior to the start of building demolition activities. Asbestos is used in the building as insulation on pipes, as insulation within the boilers, and is present in other materials such as floor and ceiling tiles and electrical equipment. HBPW posted a completed Brownfield Cleanup Grant application to our website (www.hollandbpw.com) on January 17, 2019, and will be accepting written comments to the application by email, or delivery to the HBPW Service Center at 625 Hastings Avenue, until January 24, 2019. In addition, a public comment period will be held as part of a public meeting of the HBPW Board of Directors on January 21, 2019, at the HBPW Service Center Boardroom.

All public comments will elicit a response from HBPW and will be included with the application. The grant application will be submitted to the EPA for approval by January 31, 2019.

No public comments were volunteered at the meeting.

For public input only

** Red italics indicate information or discussion added during the meeting and/or action taken.*

**STUDY
SESSION
TOPIC**

19.092 **Water Utility Issues Discussion**

Staff has prepared a presentation covering the key issues from our last strategic plan update, accomplishments since that time, and a summary of issues now facing the water utilities. Additional slides are provided detailing some of the key water utilities metrics. In accordance with the Board's governance policies, staff intends to review the existing strategic plan framework with the Board beginning in April 2019. This presentation is the second in a series over the next few months intended to prompt questions and begin a dialogue in advance of the strategic plan review.

Study Session topic for information only

19.093 **BOARD COMMENTS**

January 23 Council Study Session will include an update on Waterfront Holland.

February 6 Open House in honor of Andy Mulder's retirement at City Hall. Starts at 4:00 with an open house and 5:00 proclamation and presentation for Andy from the City/BPW.

Our next BOD meeting is scheduled for February 11, a regular meeting.

Sunday all departments/locations of the BPW hit a safety achievement of 500 days with no days away or restricted time (DART) injuries!

ADJOURNMENT

The Board Meeting of *January 21, 2019*, adjourned at *6:04 p.m.*

Minutes respectfully submitted by,

Janet Lemson, Secretary to the Board

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