



Non-residential Electric Vehicle Charger Program Terms and Conditions

Holland Board of Public Works (HBPW)

Effective September 1, 2022



Non-residential Electric Vehicle Charger Program - **Terms & Conditions**

Definitions

DCFC: Direct Current Fast Charger (150 kW minimum)

EVCS: Electric Vehicle Charging Station with one or more charging ports

HBPW: Holland Board of Public Works

Participant: A Holland Board of Public Works electric customer that will own, operate, and maintain the Electric Vehicle Charging Station.

Premises: The property owned or occupied by the Participant where the Electric Vehicle Charging Station will be installed.

Program: Non-Residential Electric Vehicle Charger Program



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Introduction

Holland Board of Public Works (HBPW) is committed to lowering carbon emissions from transportation activities. In this effort, we are pleased to offer incentives for the installation of Electric Vehicle Charging Stations (EVCS).

By submitting an application for the Program, the Participant agrees to all Program Terms and Conditions contained herein.

Non-Residential Program Summary

Holland BPW's EV Non-Residential Charger Rebates			
Item	Circuit	Rebate	Notes
Non-Residential Level 2 Charger	240V	50% of the cost of the EVCS up to \$1,500	Limit ten (10) per Premises
Private DCFC	480V	Up to \$35,000 per EVCS	Limit one (1) per Premises per year
Public DCFC	480V	Up to \$35,000 per EVCS	Limit two (2) per Premises per year

Non-Residential Level 2 Charger

- Rebate is for the purchase and installation of a Level 2 (240-volt) EVCS.
- The rebate is 50% of the EVCS cost to purchase and install (labor and material) not to exceed \$1,500.
- One Level 2 charger rebate is available for a HBPW customer that has a minimum of three (3) parking spaces available to employees, customers, visitors and tenants.
- One additional Level 2 charger rebate is available for every 10 additional parking spaces. A maximum of 10 Level 2 EVCS rebates are available per Premises.

Private DC Fast Charger

- This rebate is for the purchase and installation of a DCFC.
- The location of the charger is not readily accessible to the general public or an area of low traffic or nearby amenities for the general public as determined by HBPW and defined below.
- The rebate amount is based on the size (kW) of the proposed EVCS(s).
- The rebate amount is less the cost of HBPW labor and materials for HBPW installation, if required. If HBPW installation costs exceed the rebate amount, the customer shall be responsible for the additional HBPW costs to serve the EVCS(s).
- Private DCFC rebates are capped at a maximum of one (1) rebate per Premises per year.



Public DC Fast Charger

- This rebate is for the purchase and installation of a DCFC.
- To be deemed a Public DCFC for the purposes of this rebate, the application must clearly demonstrate adherence to each of the following requirements:
 - The proposed DCFC shall be in an area that has amenities to accommodate a minimum of a 30 minute dwell time (e.g. restaurant, restroom facilities, retail store, park, tourist attraction, etc.);
 - The proposed DCFC location shall be in a visible, safe, and accessible location;
 - The proposed DCFC shall be provided with a dedicated parking space for each DCFC port; and
 - The premises of the proposed DCFC shall provide clear signage to create visibility and guidance for effective DCFC utilization, available 24 hours per day, seven days per week.
- The rebate amount is based on the size (kW) of the proposed EVCS(s).
- The rebate amount is less the cost of labor and materials required for HBPW installation, if required. If HBPW installation costs exceed the rebate amount, the customer shall be responsible for the additional HBPW costs to serve the charger.
- Public DCFC rebates will be capped at a maximum of two (2) rebates per Premises per year.

General Terms of Service

1. The Program provides rebates to assist HBPW customers with the purchase of a qualifying EVCS. The Program may be modified without prior notice and terminated when the Program goals are met or funds are exhausted, whichever comes first. Applications are accepted on a first-come, first-served basis and processed in the order received.
2. The qualifying EVCS shall be new and unused, certified by Underwriters Laboratories Inc. (UL Listed) or a comparable testing agency. Chargers that are portable, resold, rebuilt, refurbished, received from warranty insurance claims, won as a prize, or new parts installed in existing EVCS are not eligible for rebates under this Program. The applicant has 180 days from the HBPW date of service - or, if not separately metered, the date of installation on customer Premises - to apply for the rebate. It is highly recommended that DCFC projects notify HBPW to discuss potential rebates before the installation begins. New separately metered DCFC installations shall follow HBPW policy for new service requests as described in the Electric Terms of Service.
3. The EVCS must be maintained and kept in good working order.
4. The Program application must be signed by the authorized Participant. Contractors and vendors may not sign the rebate application.



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5. Applications received by HBPW that are missing required support documentation or that do not meet the Program criteria will be considered ineligible for a rebate. HBPW is not responsible for documents lost or destroyed in the mail via transit or misdirected applications. Submitted rebate applications and accompanying documents become the property of HBPW.
6. Program Participants must be in compliance with all federal, state, county, and local government regulations regarding the installation of the EVCS, metering equipment, or any other support equipment required or necessary for the proper and safe installation of an EVCS. In addition, the Participant has the sole responsibility of securing all necessary and required permissions from the property owner, homeowner association, or any other organization from which permission to make such installations would be required. The Participant is solely responsible for the adherence to all applicable conditions, covenants and restrictions imposed by the aforementioned persons or organizations. All permits necessary must be obtained prior to the EVCS installation.
7. HBPW reserves the right to inspect the EVCS installation at any time with reasonable notice. The Program Participant must agree to provide HBPW's representative reasonable access to the installation location during normal business hours. Any refusal by the Program Participant to allow reasonable access to the EVCS installation site for the purpose of inspection by an authorized HBPW representative may result in forfeiture of the estimated earned rebate.
8. The EVCS shall remain in service at the installation location indicated on the rebate application for a minimum of three (3) years unless the HBPW electric service account is closed during the designated timeframe. Failure to adhere to the service requirement may result in the forfeiture of all paid rebates, or a portion thereof, as determined by HBPW.
9. HBPW makes no warranties and is not responsible for any representations, whether expressed or implied, including but not limited to, any warranty of merchantability, fitness for a particular use product performance and useful life, or application of the item(s) or measure(s) by manufacturers, dealers, contractors, or any other third parties, materials, workmanship, the quality, safety and/or installation of the item(s) or measure(s), effects on pollutants or any other matter with respect to the Program. In no event shall the HBPW be liable for special, incidental, indirect, exemplary or consequential damages including, but not limited to, loss of use of the equipment or any associated equipment.
10. HBPW may utilize, without compensation, the data generated by the use of the EV charger to improve HBPW services, conduct studies, or for any other purpose in furtherance of HBPW operations. Such data may also be provided to other entities for research and grant purposes and/or as required by law.
11. When any item of the Program Terms and Conditions is in conflict with HBPW Electric Terms of Service, the Electric Terms of Service shall prevail.