

**SPECIAL MEETING**

The HBPW Board of Directors met  
**August 27, 2018**  
at 4:00 p.m.  
in the Service Center Board Room  
625 Hastings Ave.  
Holland, Michigan

**Chairman Hemingway called the meeting to order at 4:05 p.m.**

**Members Present:** Tim Hemingway, Diane Haworth, Phil Miller, Paul Lilly, and Ex Officio Member Bob Shilander

**Members Absent:** Sue Franz, Brian Lynn, and Keith Van Beek

**Staff Present:** Dave Koster, Janet Lemson, John Van Uffelen, Joel Davenport, Chuck Warren, Theo VanAken, Anne Saliers, Becky Lehman

19.021 **Communications from the Audience**

*None*

**SPECIAL  
AGENDA  
ITEM**

**WRF Clarifier Upgrades Construction Agreement and Contingency Transfer**

19.022

Bids for construction services to upgrade the WRF's four primary clarifiers and raw mix deck were requested from qualified mechanical contractors. One contractor withdrew after the pre-bid meeting due to their current workload and a second contractor determined they were unable to submit their bid within minutes of final bid time, which resulted in receiving one bid. The table below summarizes the contractors and bid received.

<b>Bidder Name</b>	<b>Business Location</b>	<b>Bid Amount</b>	<b>Revised Amount</b>	<b>Meets Spec</b>	<b>Previous Contract</b>
Franklin Holwerda Company	Wyoming, MI	\$2,839,000	\$2,046,300	Y	Y
Allied Mechanical Services	Grand Rapids, MI	NB	NA	NA	NA
Northwest Kent Company	Muskegon, MI	NB	NA	NA	NA

Because the bid exceeded the project budget, the project team first determined that the bid price had not been impacted by the second bidder's withdrawal and met with the contractor (FHC) to review their bid and investigate opportunities to reduce costs. After review of the proposed cost reductions, the team is accepting changes to delete the unnecessary UV resistant coating, revise the clarifier tank coating product and reduce the coating quantity for a total deduct of \$792,700 to the original bid price. A construction contract amount of \$2,046,300 would bring the project's current total costs committed to \$2,275,970, and within the \$2.3 million budget. However, the team is also requesting a \$250,000 transfer from contingency to allow for construction contract contingency and internal HBPW project labor costs that were not accounted for in the original project budget.

Last week, the WRF Administrative Committee reviewed the bid results and recommended approval of the contract with FHC.

*\* Red italics indicate information or discussion added during the meeting and/or action taken.*

*Recommendation: Approve a contract with Franklin Holwerda Company for \$2,046,300, and a contingency of \$103,000, pending approval as to form from the City Attorney. In addition, approve a transfer from contingency in the amount of \$250,000 for the Clarifier Upgrade Project for a revised total budget of \$2,550,000, then forward to City Council for approval.*

<i>Motion to approve recommendation</i>	<i>Haworth</i>
<i>Second</i>	<i>Miller</i>
<i>Favor</i>	<i>4</i>
<i>Oppose</i>	<i>0</i>

**STUDY  
SESSION  
TOPIC**

19.023

**MPPA Solar Project**

The addition of solar photovoltaic (PV) generation was identified as a goal in the Community Energy Plan prepared by Garforth International in 2011. That document identified a target of 24 MW to be installed between 2012 and 2050 with actual rate of installation dependent on factors such as the trend of installed costs, incentives, and Renewable Energy Credit (REC) pricing. Recently the price of PV has become substantially more competitive and as a result, MPPA has undertaken a project to add solar power to the portfolio of interested member utilities. It is anticipated that MPPA will soon be circulating Purchase Power Agreements to interested parties and BPW staff feels that this would be a good addition to our portfolio. The potential PV opportunity and anticipated costs will be discussed at the Study Session.

*Study Session topic. Presented for information only.*

**BOARD COMMENTS**

*None*

**ANNOUNCEMENTS**

*Reminder: Next meeting, a regular meeting, is September 10, 2018*

With a motion by *Miller*, seconded by *Lilly*, the Special Board Meeting of *August 27, 2018*, adjourned at *5:00 p.m.*

Minutes respectfully submitted by,

Janet Lemson, Secretary to the Board

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