

**HOLLAND BOARD OF PUBLIC WORKS (HBPW)**  
**MINUTES of the BOARD of DIRECTORS**

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**STUDY SESSION**

The HBPW Board of Directors met  
**August 26, 2019**  
at 2:00 p.m.  
in the Service Center Board Room  
625 Hastings Ave.  
Holland, Michigan

**Chair Hemingway called the meeting to order at 2:01 p.m.**

**Members Present:** Tim Hemingway, Diane Haworth, Phil Miller, Sue Franz, Paul Lilly, Ex Officio Member Bob Shilander

**Members Absent:** Keith Van Beek, Brian Lynn

**Staff Present:** Dave Koster, Janet Lemson, Ted Siler, Joel Davenport, Chuck Warren, Becky Lehman, John Van Uffelen, Chris Van Dokkumburg, Pete Hoffswell, Andrew Reynolds, Anne Saliers, Jane Monroe

20.022 **Communications from the Audience**

*None*

**Study Session Items**

**Gap Analysis and Critical Issue Review**

20.023 General Manager Koster continued the discussion on the HBPW's review of our gap analysis and priorities on review of critical issues to the utility.

*Study item. No Board action required.*

20.024 **Review of Power Supply Planning Processes**

Operations Director Davenport reviewed a PowerPoint presentation explaining the processes and analysis involved in planning for our needed power supply resources, now and in the future.

*Study item. No Board action required.*

20.025 **Unit 7 Capital Justification Forms**

Copies of the capital justification forms for the work on Unit 7 are attached for the reference and review of the Board. As can be noted on the forms, this work is necessary to keep the unit available and to prevent future catastrophic failure. This unit, along with the other peaking units at 48th Street, have a large value to the electric utility based on the capacity they provide and the fact that their installation on our system eliminates the need to secure costly transmission.

*Study item. No Board action required.*

**BOARD COMMENTS**

*Our next BOD Meeting is a Regular meeting scheduled for September 9.*

*September 26 study session date may be changing.*

*\* Red italics indicate information or discussion added during the meeting and/or action taken.*

ADJOURNMENT

The Board Meeting of *August 26, 2019*, adjourned at *4:52 p.m.*

Minutes respectfully submitted by,

Janet Lemson, Secretary to the Board

DRAFT