

STUDY SESSION

The HBPW Board of Directors met
May 18, 2020
at 4:00 p.m.
via Zoom Teleconference

Chair Hemingway called the meeting to order at 4:04 p.m.

Members Present: Tim Hemingway, Diane Haworth, Phil Miller, Sue Franz, Paul Lilly, and Ex Officio Members Bob Shilander and Keith Van Beek

Members Absent: Nathan Bocks

Staff Present: Dave Koster, Janet Lemson, Ted Siler John Van Uffelen, Becky Lehman, Joel Davenport, Chris Van Dokkumburg

20.139 **Communications from the Audience**

None

STUDY TOPICS **Annual Updates to HBPW Terms and Conditions**

20.140 Staff will review the items in the HBPW Terms and Conditions that will be updated and brought for approval during the June 8, 2020, Board of Directors regular meeting.

Accept for information.

20.141 **Strategic Planning Framework Elements Review**

Staff has prepared a series of presentations over the past several months covering the key issues from our last strategic plan update, accomplishments since that time, a summary of common issues facing the utility overall, and critical priorities identification.

The Results Policies were developed with the Board to describe the HBPW's desired end state and guide Board and Management in its decision-making about directives, business goals, resource allocation, and Key Performance Indicators (KPI's). With Results Policies complete, the final piece is to have the Board select the KPI's that will assist the Board in monitoring the performance and progress of the HBPW against key business objectives.

For information only; no Board action needed.

20.142 **Board of Directors Self-Assessments**

Governance Policy **G008 Governance Evaluation and Support** sets the expectation that the Board of Directors will periodically evaluate itself to improve the quality of governance continuously.

Typically the Board's evaluation of its performance coincides with the redevelopment of HBPW's strategic plan. As the strategic plan redevelopment comes to a close, it is now time for the Board to conduct the formal evaluation.

The Survey Monkey survey will be launched shortly after the study session.

For information only; no Board action needed.

* Red italics indicate information or discussion added during the meeting and/or action taken.

BOARD COMMENTS

Our next regular Board meeting will be June 8.

June will also be Board Member Phil Miller's final month on the Board after 10 years of service. The Board Chair is vetting potential candidates and will let us know once he has chosen a candidate with Mayor Bocks' agreement.

ADJOURNMENT

The Board Meeting of May 18, 2020, adjourned at *5:50 p.m.*

Minutes respectfully submitted by,

Janet Lemson, Secretary to the Board