

SPECIAL MEETING

The HBPW Board of Directors met
September 22, 2025
at 4:00 p.m.
625 Hastings Ave.
Holland, Michigan

Vice Chair Maalouf called the meeting to order at 4:00 p.m.

Members Present: Carolyn Maalouf, Paul Lilly, Briana Lynn, Kyle Engbers, City Council Liaison Scott Corbin (arrived 4:10 p.m.), and Ex Officio Member Keith Van Beek

Members Absent: PJ Thompson, Dave Couch

Staff Present: Dave Koster, Janet Lemson, Becky Lehman, Joel Davenport, Ted Siler, Jenessa Carter, Chuck Warren, Julie DeCook, Vince Duckworth, City Attorney – Cunningham Dalman

26.056 **Approval of Agenda**

Board Member Lilly made a motion to approve the agenda. The motion was seconded by Board Member Engbers.

26.057 **Communications From the Audience**

26.058 **Closed Door Session – Property Acquisition and Legal Opinion**

Motion to enter Closed Session @ 4:05 p.m.

*Made by Lilly
Second: Lynn
Favor 4
Oppose 0
ROLL CALL: Lynn, Engbers, Maalouf, Lilly*

Motion to re-enter Open Session @ 4:38 p.m.

*Made by Lilly
Second Lynn
Favor 4
Oppose 0*

26.059 **Purchase of Property Located at 343 E. 8th Street (Owner VerHage of Holland)**

Recommendation: Exercise of the right to purchase, under terms of the September 8, 2025, Notice of accepted Purchase Offer from VerHage of Holland, Inc., and per the terms contained in the City's First Right of Refusal, the property commonly known as 343 East 8th Street, Holland, Michigan 49423, and forward the recommendation to City Council for its consideration.

*Motion to approve recommendation Lilly
Second Lynn
Favor 4
Oppose 0*

* Red italics indicate information or discussion added during the meeting and/or action taken.

26.060 **Study Session Topic**

Policy Governance Review – Session 3

This session continues a review of Governance policies with a deeper exploration of the Board - Management group of policies. These policies generally describe the Board of Directors' methods of delegating authority to the General Manager and holding them accountable for achievement of results while acting within prescribed boundaries.

Study Session topic. No Board action required.

26.061 **General Manager Comments**

- The Holland BPW received the Chamber's Annual Innovation Award presented at their Annual Meeting last Thursday, September 18
- Public Power Week is the week of October 6-10. October 9 will be an Open House at HEP. Cust Appreciation Day is Friday, October 10
- Our next meeting, a Regular Meeting, is October 6

ADJOURNMENT

A motion to adjourn the meeting of *September 22, 2025*, was made by *Lilly* supported by *Lynn* and agreed upon by the Board of Directors present.

The Board Meeting of September 22, 2025, adjourned at *5:12 p.m.*

Minutes respectfully submitted by,

Janet Lemson, Secretary to the Board