

STUDY SESSION

The HBPW Board of Directors met
June 23, 2025
at 4:00 p.m.
625 Hastings Ave.
Holland, Michigan

Chair Thompson called the meeting to order at 4:00 p.m.

Members Present: PJ Thompson, Carolyn Maalouf, Paul Lilly, Brian Lynn, Kyle Engbers, and Ex Officio Members Dave Couch and Keith Van Beek

Members Absent: Scott Corbin

Staff Present: Dave Koster, Janet Lemson, Ted Siler, Becky Lehman, Joel Davenport, Chuck Warren, Andrew Reynolds, Amy Yost, Tracy York, Harlee Battjes

25.239 **Communications From the Audience**

none

25.240 **Financial Update**

For information only

STUDY TOPICS

25.241 **Energy Risk Management Policy Updates**

The current Energy Risk Management policy, which includes HBPW's Hedge Program, was developed in 2013 and last updated in 2022. The Risk Management Committee (RMC) recently completed a review of the policy and is recommending updates. Staff will be presenting the proposed updates to the Board for information and review. Board approval of the revised policy will then be sought at a future date.

For information only. No Board action needed.

25.242 **Water Conservation Program Update**

Over the last few months, staff have implemented many of the recommendations from the FY24 water conservation tactical action team:

- Implemented new tiered water rates for residential customers in July 2024
- Hired a new full-time position on the Efficiency Team
- Added water conservation content to both our residential and commercial educational walkthrough programs
- Updated the HBPW website and created new customer-facing educational materials to raise awareness of water conservation needs

One of the final pieces recommended by last year's TA team was to implement new rebate programs for residential and commercial customers to further encourage peak day water use reduction. Budget has been set aside in the recently approved FY26 budget to cover rebates; but before these programs launch in July, staff will present an overview of how these proposed rebates were evaluated and selected.

** Red italics indicate information or discussion added during the meeting and/or action taken.*

For information only. No Board action needed.

25.243 **Biosolids Dryer Evaluation Update**

Over the past few years, HBPW has been participating in studies through the Ottawa County Road Commission (OCRC) looking at the feasibility of a regional drying facility that would process the biosolids from four of the treatment plants providing wastewater service to much of the county. The most recent phase of this evaluation was completed in March and consisted of a conceptual design for the drying facility and included cost estimates for construction and operations and maintenance. HBPW staff has since used this information to develop a net present value analysis to look at different potential configurations of the facility.

The intent of this evaluation is to evaluate current viability of the project and to identify major cost drivers and risks. Identification of these factors allow for the continued improvement of the potential project's scope in order to better mitigate risks and costs. HBPW staff will present information about the conceptual facility and associated NPV analysis. Staff will also provide information on some local options for drying that they are evaluating in parallel with the regional work.

For information only. No Board action needed.

25.244 **General Manager Comments**

- Our next regular meeting is July 7
- Study Session on July 28; policy governance, updates, homework assignment will be a review of governance and delegation policies
- Start date for Chuck Warren's replacement upon his retirement this fall is, Jenessa Carter. She'll be attending our meeting on July 7

ADJOURNMENT

The Board Meeting of June 23, 2025, adjourned at **6:10 p.m.**

Minutes respectfully submitted by,

Janet Lemson, Secretary to the Board