

SPECIAL MEETING

The HBPW Board of Directors met
November 27, 2023
at 4:00 p.m.
625 Hastings Ave.
Holland, Michigan

Chair Thompson called the meeting to order at 4:00 p.m.

Members Present: PJ Thompson, Paul Lilly, Carolyn Maalouf, Beth Snyder, City Council Liaison Nathan Bocks, and Ex Officio Members Keith Van Beek and Dave Couch

Members Absent: Brian Lynn

Staff Present: Dave Koster, Janet Lemson, Chuck Warren, Joel Davenport, Becky Lehman, Amy Yost, Steve Bruinsma, Chris Van Dokkumburg, Julie DeCook, Tracy York, Joe Sikma

Vince Duckworth, City Attorney

24.089 **Approval of Agenda**

Board Member Maalouf made a motion to approve the agenda. The motion was seconded by Board Member Snyder.

24.090 **Communications from the Audience**

None

24.091 **Closed Door Session – Pending Litigation**

A request to enter closed session to consult with the City attorney regarding trial or settlement strategy in connection with specific pending class action litigation, In Re: Aqueous Film-Forming Foams Products Liability Litigation, MDL No. 2:18-mn-02873, relating to City of Camden, et al. v 3M Company, No. 2:23-cv-03147-RMG and City of Camden, et al., v. E.I. DuPont de Nemours and Company, et al., No. 2:23-cv-03230-RMG, US Dist. Ct., District of South Carolina, Charleston Division, because meeting in an open meeting would have a detrimental financial effect on the litigating or settlement position of the City; and to further review a written legal opinion from the City Attorney.

A request to enter closed session to consult with the City attorney regarding trial or settlement strategy in connection with specific pending litigation, City of Holland vs Michigan Bell Telephone Company, d/b/a AT&T Michigan, Ottawa County Circuit Case No.: 22-6774-CK, because meeting in an open meeting would have a detrimental financial effect on the litigating or settlement position of the City.

Motion to enter Closed Session @ 4:03 p.m.	
Made by	Lilly
Second:	Maalouf
Favor	4
Oppose	0

<Name>
<Name>

ROLL CALL: Thompson, Lilly, Maalouf, Snyder

** Red italics indicate information or discussion added during the meeting and/or action taken.*

Motion to re-enter Open Session @ 4:28 p.m.		<Name>
Made by	Lilly	<Name>
Second	Snyder	
Favor	4	<#>
Oppose	0	<#>

**STUDY
ITEMS**

24.092 **Electric Utility Issues Discussion**

Staff begins a four-month series of presentations on the HBPW's Electric, Broadband, Water, and Wastewater Utility operations. Staff will also highlight major policy issues at the national, regional, state, and local level that affect current operations and future planning.

Plans to address short- and long-term supply and delivery of services will be discussed along with high-level summaries of the capital plans.

Accept for information the staff report on issues affecting the Electric Utility.

24.093 **Holland Board of Public Works 2024 Strategic Plan Recap**

In 2020, the HBPW Board adopted a strategic plan culminating several months of work. This plan affirmed seven Critical Issue areas, and seven Strategic Priorities, within the Critical Issue areas, upon which to focus.

As required by Governance Policy G008 Evaluation and Support and Policy G002 Agenda Planning, Item V, Staff began preparing for the strategic plan review in FY 2023. Steve VanderMeer was engaged as a consultant to facilitate the work sessions between the Board and staff held on September 25 and 26. The Board was presented with an updated SWOT (Strengths, Weaknesses, Opportunities, and Threats), a review of the Critical Issue areas and related Ends Policies, and a review of the Mission Statement, Vision Statement, and Core Values.

The revised Strategic Plan will be presented for adoption after a series of study session reviews.

Accept for information. No action is needed.

24.094 **General Manager Comments**

- December 11 is the next regular Board meeting
- December 18 will be the study session (due to many people traveling for the holidays)
- We were received the Smart Energy Provider Designation award from APPA. The HBPW has earned the award ever since its inception in 2018. This designation lasts for two years.
- There will be an open house Saturday, December 2, for outgoing Council Members (with a combined total of 40 years of service) Nicki Arendshorst, Dave Hoekstra, and Jay Peters

24.095 **Board Comments**

- New Council members, reconfiguring of CC Board/Commission assignments, likely Mayor Bocks' last meeting on our Board of Directors. Scott Corbin be Council Liaison on our Board
- Dave Couch will be gone to Florida until May

ADJOURNMENT

A motion to adjourn the meeting of *November 27, 2023*, was made by *Lilly* supported by *Maalouf* and agreed upon by the Board of Directors present.

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The Board Meeting of November 27, 2023, adjourned at *6:18 p.m.*

Minutes respectfully submitted by,

Janet Lemson, Secretary to the Board